

# Sunnybank State High School Parent Pack (7)



# SUNNYBANK STATE HIGH SCHOOL
# PARENT INFORMATION PACK

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A community where we Aspire, Grow and Achieve
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The Queensland Department of Education and Training
trading as Education Queensland International (EQI)
CRICOS Provider Number 00608A

# Welcome to Sunnybank State High School

Sunnybank State High School is a proud state secondary education provider, conveniently located in the southern suburbs of Brisbane. Sunnybank State High School opened in 1963, providing more than 60 years of quality education opportunities to our vibrant and diverse community.

At Sunnybank State High School, we value ALL kinds of excellence. All students, whatever their backgrounds and abilities, are enabled to aspire to their maximum potential. We support, encourage and value effort.

Our curriculum engages all learners, enabling them to enjoy their schooling in a safe and inclusive environment. Our focus is on excellence in teaching and learning, and our staff are highly professional with a strong commitment to the success and wellbeing of every student. We know and value all of our students as individuals, and take great pride in the strong and caring relationships we foster with our learners. At Sunnybank, your child will not get lost in the crowd.

Our School offers student-centred learning in its delivery of the Australian Curriculum, providing strong foundations in Junior Secondary and building academic skill and rigor in the Senior Phase of Learning. Our senior students have opportunities to engage with TAFE, other training organisations and university study while completing Years 11 and 12, and students also have access to a wide range of certificate and diploma courses.

We are committed to help our students to reach their potential in their secondary schooling and make a successful transition to further study or work. At Sunnybank, we work in partnership with parents and carers. We nurture student engagement and motivation to learn in a healthy, happy school culture, enabling our students to achieve results, build confidence and develop skills for the future.

Sunnybank State High School enjoys close community connections, and we foster a sense of belonging across the school, with the belief that we have a shared responsibility for every student from Year 7 to Year 12. We believe that education is a partnership between the home and the school, and we greatly value parent involvement as fully as time and commitments allow.

We welcome your family to our school, and look forward to working with you as your student embarks on an outstanding educational journey.



Carmen Anderson
Principal

# SUNNYBANK STATE HIGH SCHOOL
# TRANSITION SCHEDULE

| Timeline | Sunnybank State High School Important Dates |
|---|---|
| Term One | Enrolments Open<br>Tuesday - 02/03/2026 |
| | High School Experience Day #1<br>Wednesday - 04/04/2026 (Week 6)<br>Science<br>8:45am – 2:35pm |
| Term Two | High School Experience Day #2<br>Wednesday - 27/05/2026 (Week 6)<br>Health and Physical Education & Volleyball<br>8:45am – 2:35pm |
| Term Three | High School Experience Day #3<br>Wednesday - 19/08/2026 (Week 6)<br>Technology & The Arts<br>8:45am – 2:35pm |
| Term Four | Orientation Day<br>Monday - 30/11/2026 (Week 9)<br>8:45am – 2:35pm |
| | Parent Welcome Session<br>Monday - 30/11/2026 (Week 9)<br>3:00pm – 4:00pm |

# SUNNYBANK STATE HIGH SCHOOL
# YEAR 7

## English

The Year 7 English curriculum provides a range of experiences aimed at developing students' appreciation and development of the English language through explicit teaching of written and spoken communication skills. The course involves the study a range of texts such as memoirs, novels, vodcasts and poetry that explore human experiences and cultural representations. Students read, view and listen to a variety of texts and learn to respond analytically, creatively and persuasively using written and spoken language.

In Semester 1, students will develop their writing skills for imaginative purposes through interactions with texts that shape personal and historical experiences.
In Semester 2, students create multimodal and informative texts for persuasive and analytical purposes.

## Mathematics

Embark on a thrilling mathematical journey in Year 7 at Sunnybank State High School! From mastering the intricacies of numbers and integers to unravelling the mysteries of linear equations and exploring the fascinating properties of triangles and circles, students will delve deep into the realms of mathematical theory. With statistical investigations and probability adding an exciting dimension, year 7 promises to be an exhilarating exploration of mathematical concepts and their real-world applications.




## Humanities

Year 7 Humanities offers students an opportunity to engage with fundamental concepts that shape society, fostering analytical thinking, creativity, and a deeper understanding of the world. In Economics and Business, they will explore the essence of entrepreneurship, examining the characteristics that drive business success. Applying their knowledge, they will design innovative products and present their ideas at a dynamic business expo. In Geography, students will investigate the concept of liveability by conducting a real-world inquiry into their school environment, analysing key factors, identifying challenges such as litter, and proposing sustainable solutions. Finally, in History, they will delve into Australia's rich past, uncovering the deep cultural heritage of First Nations Australians and the fascinating mysteries of the ancient world.

## Science

Welcome to the dynamic world of scientific exploration in the science faculty! Studying science at our school offers you opportunities to immerse yourself in some amazing experiences:
**Biological sciences** - Explore the wonders of life, from the molecular level to ecosystems. **Physical Sciences -** Dive into the fundamental principles governing the universe, from motion and forces to electricity and magnetism. **Chemical Sciences-** Investigate the properties of matter, chemical reactions and the periodic table. **Earth and Space Sciences-** Unravel the mysteries of the solar system and of Earth.

## Health and Physical Education

Year 7 HPE students explore topics such as nutrition, biomechanics of movement, adolescence and first nations perspectives in sport. They participate in athletics, indigenous and inclusive games and touch football. Students develop skills in communication, teamwork and sport specific physical performance.

## Languages

Learning a new language opens your horizons and appreciation for the diversity of our world. At Sunnybank SHS we offer Japanese, Chinese and Culture in Practice. Learning a language strengthens cultural understanding and empathy as well as improves communication skills and cognitive abilities. You will learn how to have simple conversations about yourself, family and school as well as how to read and write a different script (Japanese and Chinese). Culture and Practice does not focus on one particular languages but rather developing an appreciation of our cultural diverse world.

## Technology

At Sunnybank, our Technologies department offers Year 7 students the opportunity to explore a diverse range of creative and practical subjects with an even wider variety of projects:

In **Digital Technologies**, students delve into practical skills in computing, learning programming languages and software applications. They explore the digital world, honing their abilities to innovate and problem-solve. This digital subject content focuses heavily on Cyber safety and provides your student with the skills to navigate the digital world.

**Design, Innovation and Technology** allows your student to dive into interdisciplinary problem-solving and innovation, where they will engage in hands-on experimentation and explore the fascinating intersections between science, technology, engineering, and mathematics. This dynamic subject empowers students to tackle real-world challenges, fostering critical thinking, creativity, and a deep understanding of how these fields shape our world.

In our practical spaces like **Food and Fibre Production**, students engage in hands-on culinary experiences, learning about nutrition, food preparation techniques, and cultural aspects of cuisine, as well as experimenting with various textile materials. They explore the intersection of art and fashion, creating unique textile artworks.

**Materials and Technologies Specialisations**. In this workshop setting, students immerse themselves in the world of product design and engineering, applying principles of design thinking and problem-solving to create innovative solutions. They gain hands-on experience in prototyping and manufacturing processes. These subjects offer rich and diverse projects for students to express their creativity and develop valuable skills in woodworking, metalwork, and plastics for their future involvement in similar practical subjects.



## The Arts

Studying ARTs subjects at our Sunnybank offers you opportunities to explore your artisit talents:

**Drama -** In this practical subject students collaborate in group performing tasks which aim to strengthen confidence and connection through empowering young people to use their agency and voice to navigate the world around them.

**Media -** Students develop their practical skills in digital media, stop motion and camera and video film editing. Students explore the technical and symbolic elements of the media genre in developing their own artworks that portray meaning.

**Music -** Students have the opportunity to sing, play ukulele, guitar, keyboard and percussion instruments. Students explore music as a communicator of culture, time and place.

**Visual Art -** Students will have the opportunity to apply their gained knowledge in their own art making through a variety of drawing, painting and ceramic processes and techniques.

# SUNNYBANK STATE HIGH SCHOOL
# CURRICULUM ACTIVITIES – PARENT INFORMATION

Throughout Year 7, your student will have the opportunity to engage in a range of curriculum and co-curriculum activities. All curriculum and co-curriculum activities and an identified level of risk. To ensure the quality of education and safety of students at Sunnybank State High School, Workplace Health and Safety procedures including risk mitigation strategies are implemented.

As a requirement of our risk assessment processes, it is a requirement for designated **HIGH**, **EXTREME or OFF CAMPUS** activities, that the school obtain additional parental consent, including relevant medical information for students.

**Physical Education and Sport**

Your child may participate in HPE curriculum activities and participate in Sport co-curriculum activities offered at Sunnybank State High School. These activities require the students to be instructed on the use of equipment and safety requirements for these activities. A number of typical resources and activities have been designated by Education Queensland to have a potential high risk of injury associated with their use. For Year 7 students, these include:

- Javelin (High Risk)
- Discus (High Risk)
- Swimming (High Risk)
- Swimming Carnival (off campus including travel)
- Cross Country (off campus)

**Industrial Technology and Design**

Your child may elect to undertake study in at least one of the ITD practical subjects offered at Sunnybank State High School. These courses require the students to be instructed on the use of a variety of materials and equipment in the production of their work. A number of typical resources and processes have been designated by Education Queensland to have a potential high risk of injury associated with their use. For Year 7 students, these include:

- Drill Press
- Soldering Iron
- Bandsaw
- Hot Glue Gun
- Belt Sander
- Pan Brake
- Strip Heater
- Spot Welder

**Hospitality**

Your child may elect to undertake study in at least one of the HSP practical subjects offered at Sunnybank State High School. These courses require the students to be instructed on the use of a variety of materials and equipment in the production of their work. A number of typical resources and processes have been designated by Education Queensland to have a potential high risk of injury associated with their use. For Year 7 students, these include:

- Exposure to heat (Dry-oven, Moist- poaching & boiling, Commercial grade equipment – dishwasher & espresso machines, contact heat transfer- hot glue gun & iron)
- Electric beaters
- Cutting or garnishing tools
- Mandolin slicer
- Sewing machine & overlocker

If you would like you student to participate in the activities identified above, please complete the Curriculum Activities - Parent Consent Form in the Sunnybank State High School Enrolment Pack.

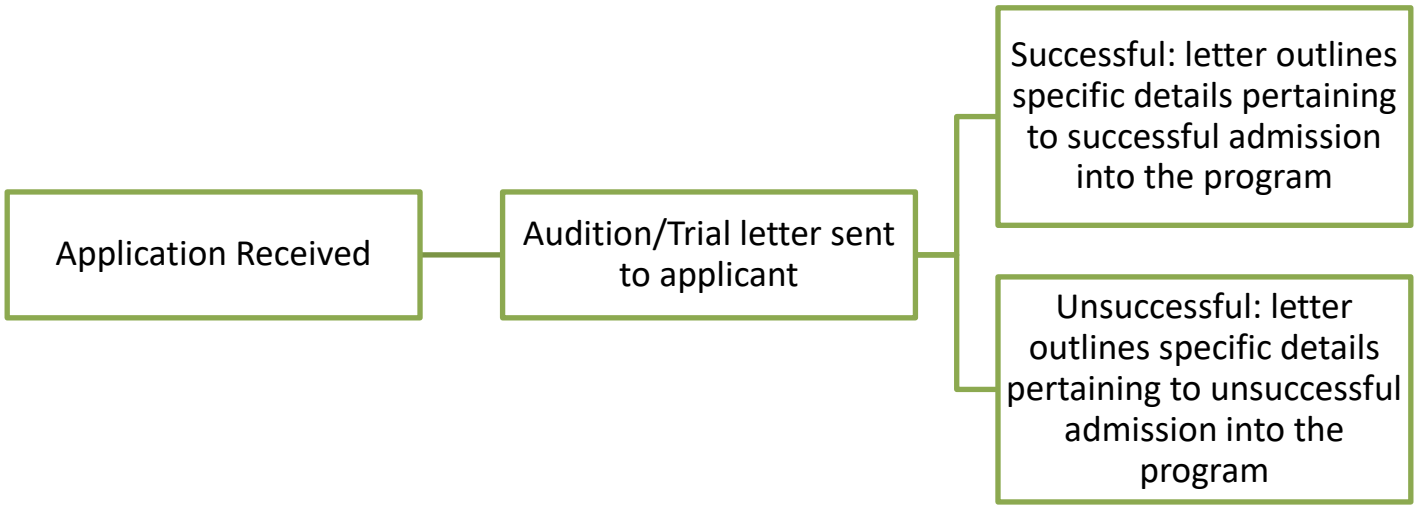
# SUNNYBANK STATE HIGH SCHOOL
# SIGNATURE PROGRAMS

Sunnybank State High School prides itself on providing co-curricular learning pathways that allow students to pursue courses of study that support their academic, sporting and creative goals. Our Signature Programs are school-based designed to promote learning and engagement in a range of co-curricular pursuits.

**Instrumental Music Program** **Volleyball Program**

Applications for Signature Programs can be submitted at any time. Suitable applicants may be required to participate in an audition or trial which will determine their eligibility for the program.

To remain within this program, students are expected to maintain a 'C' standard in achievement, effort and behaviour, as a minimum. Additionally, they must maintain attendance of 85% or higher. Failure to meet these requirements may result in suspension or exclusion from the program.




Students wishing to be considered for Sunnybank Signature Programs, should complete the Signature Programs – Intention to Participate Form in the Sunnybank State High School Enrolment Pack.

Course Fees for Signature Programs are identified below:

| **Instrumental Music Program** | **Volleyball Program** |
|---|---|
| Instrumental Music Levy $60.00<br>Instrument Hire $60.00 | Annual Course Fee $50.00 |
| This covers tuition, instrument servicing and repairs and purchase of repertoire. Instrumental Classes are 35 minutes in length. Students miss one class lesson each week to attend instrumental lessons. These lessons are rotated so the student does NOT miss the same lesson each week.<br><br>Throughout the year, students may have opportunities to participate in competitions, camps, workshops and performances that may attract an additional cost or there may be a small cost involved for parents to attend. Parents will be advised of any additional activities, as relevant. | This fee includes contribution to the following costs:<br>- Timetabled coaching sessions<br>- Weekly Volleyball Australia led skills clinics<br>- Facility hire and maintenance<br>- Equipment to support facilitation of the program<br>- Training shirt<br>- Registration costs<br>- Transportation costs |

# SUNNYBANK STATE HIGH SCHOOL
# Attendance Policy

**Rationale:** Research shows that in Queensland, higher student attendance is associated, on average, with higher student achievement. Additionally, attending school every day helps children to build social and emotional skills such as communication, teamwork and resilience.

The Education Act (General Provisions) 2006 requires that children of compulsory school age must be enrolled and attend school on every school day. The attendance policy aims to maximise student learning opportunities and performance by ensuring that students attend school regularly and without unnecessary absences, preparing students and instilling a work ethic that reflects workplace standards.

**Implementation**

- Education is a sequential process. Absences often mean students miss important stages in the development of topics, causing them to find 'catching up' difficult and increases the risk of student failure at school.
- All students are required to attend school unless reasonable and valid grounds exist for them to be absent. In case of extended illness/absence, it is preferred that parents provide medical certificates/ documentation.
- Parents have a responsibility to ensure that students attend school regularly, and are only absent if ill or if absolutely necessary. Parents have further responsibility to contact the school explaining why an absence has occurred. Independent students not living with parents or guardians are also required to provide notes and supporting documentation.
- A student is deemed to be absent for a half day if they arrive 30 minutes after the start of scheduled classes or depart prior to the last 30 minutes of scheduled classes.
- A staff member will be responsible for monitoring and investigating student absences. The designated staff member will make every attempt to contact parents if communication from home is not forthcoming.
- Unexplained or inadequately explained absences will be deemed as unauthorised absences and cause the designated staff member to communicate with parents and the student involved so as to implement strategies that will resolve the problem.
- Students who fall below 85% attendance may be required to show cause and attend a meeting with support staff.
- Unresolved attendance issues of students in the compulsory phase will result in formal notification to attend a meeting with support staff. Unresolved attendance issues of post-compulsory students may result in withdrawal of credit from subjects or ultimately cancellation of enrolment for failure to participate in program of instruction.
- The Principal will ensure all student absences are recorded each period by teachers, and regular reports provided to monitor attendance patterns. DET and enrolment auditors may seek student attendance records.
- Student attendance and absence figures will appear on student reports. Aggregated student attendance data is reported to DET and the wider community each year as part of the annual report.

**Children need to attend school everyday**

If children are going to **learn** to the best of their abilities and **achieve** their goals, they have attend school everyday. One day a week away from school doesn't seem like much but it all adds up.

| If your child misses.... | That equals.... | Which is..... | and over 13 years of schooling that's... | Which means the best your child might perform is ... |
|---|---|---|---|---|
| 1 day per fortnight | 20 Days per year | 4 weeks per year | Nearly 1.5 years |  Equal to finishing in grade 11 |
| 1 day per week | 40 Days per year | 8 weeks per year | Over 2.5 years |  Equal to finishing in grade 10 |
| 2 days per week | 80 Days per year | 16 weeks per year | Over 5 years |  Equal to finishing in grade 7 |
| 3 days per week | 120 Days per year | 24 weeks per year | Nearly 8 years |  Equal to finishing at grade 4 |

# SUNNYBANK STATE HIGH SCHOOL
# Uniform Policy

**Rationale**

Wearing the correct school uniform is essential for the development of school tone, tradition, spirit and pride. It is an indication of the value the community places on the education offered by the school and the partnership the school develops in supporting that community focus. The Uniform Policy is established and approved by the P&C. All students MUST wear the correct uniform stipulated by the policy as there are Workplace Health and Safety (WHS) requirements for specific subjects across all year levels.

It is expected that the formal uniform should be worn every Monday (Full school assembly) and on excursions as deemed necessary. Students can select which full and correct school uniform that they wear for the rest of the week considering their timetable and school activity requirements. When representing the school on excursions and or external events, students should wear *Formal School Uniform* including black shoes or students should follow guidelines given by their subject teachers or excursion/event coordinator in order to ensure they are dressed appropriately.

**Partnership**

As a uniform school it is crucial that all members of our school community are clear about the expectations associated with the uniform. This partnership includes these expectations:

- Compliance with the code is expected *AT ALL TIMES*. Attendance at Sunnybank means that students wear the uniform as it is intended and with pride.
- Our school logo/emblem is part of the uniform and as it is on all of our uniform pieces. Uniforms can only be purchased from the Uniform Shop.
- Students must wear their correct sports uniform when participating in the practical component of all timetabled sport lessons. Students with practical Physical Education on Monday will need to change into their *Sports Uniform. S*tudents will be given time within during their lesson to change.
- Students should wear their uniform with pride and be neat and tidy at all times.
- No underclothing should be seen under or above parts of the uniform, such as showing below hemlines, sleeve ends, or above pants waistline or blouse neckline. No visible undershirts.

**Uniform descriptions**

- **Hats:** A black school bucket hat or cap can be purchased from the school Uniform Shop. Plain black hats are an acceptable alternative. All students are required to wear a school hat or plain black hat for all outdoor activities.
- **Shoes:** No ballet slippers, slip on, open or backless, canvas, high tops or contemporary/streetwear.
- **Jewellery/hair & makeup:**
  - Earrings: small studs and small sleepers (12mm diameter) are acceptable.
  - Facial Piercings: Facial piercings are **not** acceptable, cultural piercings require approval of the Principal.
  - Necklaces: Necklaces may be worn but kept out of sight.
  - Rings: One ring is permissible, but must be removed for all practical activities.
  - Bangles and bracelets: Bangles and bracelets are not acceptable.
  - Watches: Watches are acceptable, but must be removed for all practical activities.
  - Hair: Students should refrain from extreme hairstyles and colours. Styles that include large shaved areas, patterns/words, long spikes are not permitted. Dyed hair colour should resemble a natural hair colour. Long hair should be tied back for WHS reasons. Hair accessories should be plain and in the tone of the school colours.
  - Make-up: Students identified wearing make-up will be referred to the Administration.
  - Nails: Nails should be maintained short and painted with neutral colours only.

**Variations to the Uniform Policy**

There may be circumstances where modifications, reasonable adjustments or exemptions in relation to the Uniform Policy may be applied for individual students or groups of students. These variations must be negotiated with Deputy Principal or Principal.

**Procedures For Non-Wearing Of Uniform**

If a student is unable to wear their uniform on a particular day the following procedure will apply:

- Students are to bring a note from home indicating the nature of the inability to meet the uniform policy for that day.
- The note is to be taken to their homegroup class or Student Services before school.
- A Uniform Pass (placed on Daymap) will be issued to the student for that day ONLY.
- Persistent failure to comply will result in consequences as per the Student Code of Conduct
- A Uniform Pass may also be issued for an extended period of time. Grounds for issuing an extended uniform pass could be related to financial hardship or a diagnosed medical condition.

| Formal Uniform | |
|---|---|
| Items | Details |
| Blouse* | White school blouse with school logo. To be worn with school tie. |
| Shirt* | White school shirt with school logo. To be worn with school tie. |
| Tie* | School tie. |
| Shorts* | Black tailored school shorts with school name. Worn with formal shirt or blouse. |
| Long pants* | Black tailored school pants with school name. Worn with formal shirt or blouse. |
| Skirt* | Jade green school skirt worn on the waist and hang below the knee. Worn with formal blouse. |
| Socks / stockings | White socks long enough to be seen or Black stockings. No anklet socks or leggings. |
| Shoes | Black leather shoes or black leather sneakers with black laces. Must comply with WHS Standards. |
| Zippered jacket* | School zippered jacket with school logo or a plain black jumper – no hoodies. |
| Under shirt | Plain white shirt. Must not be visible at collar or sleeves. |
| Accessories | Head scarves, hijab and hair accessories must be black or white with no decorations. |
| **Sport Uniform** | |
| Items | Details |
| Shirt* | Green school polo shirt with school logo. |
| Shorts* | Plain black shorts with school name. |
| Socks | White socks long enough to be seen. No anklet socks. |
| Shoes | Low cut lace up sports shoes. |
| | Leather shoes must be worn in practical kitchens, workshops and laboratory. |
| Zippered jacket* | School zippered jacket with school logo or a plain black jumper – no hoodies. |
| Track pants* | Plain black school track pants with school name. |
| Under shirt | Plain white or black shirt. Must not be visible at collar or sleeves. |

Items indicated with an * need to be purchased from the school uniform shop.

Acceptable – Formal Shoes



Acceptable – Sports Shoes



Unacceptable –Shoes



# SUNNYBANK STATE HIGH SCHOOL
# Acceptable Use Policy – Away for the Day

**Rationale**

The Queensland government requires all Queensland state school students to keep mobile phones powered off and 'away for the day' during school hours, and while attending school activities, such as representative school sport, excursions and camps. For this policy, mobile phones and wearable devices include mobile phones, smartwatches, handheld devices and other emerging technologies which can connect to telecommunication networks or the internet.

**Implementation**

All state school students must keep their mobile phones powered off and 'away for the day' during school hours. Students are permitted to **bring** mobile phones and wearable devices to school to:

- support safe travel to and from school
- contact parents, friends and part-time employers outside of the school day

Our school approach to mobile phone storage management includes:

- on their person **and must remain unseen and unheard** (preferred option)
- in the student's school bag **and must remain unseen and unheard** (at student own risk)
- if confiscated, stored in a secure location (secure area in Student Services)

The following areas are spaces where temporary mobile phone approval ***may*** be given at times, under supervisor instruction and in unique circumstances, in that area.

- Tuckshop payments
- Finance payments
- Uniform Shop payment

**Exemptions**

An individual student exemption may be considered by the Principal in extraordinary circumstances. Students with an approved exemption from the Principal must only use their mobile phone or wearable device for the intended, approved purpose.

Where an exemption is not approved and the student or their parent expresses dissatisfaction with the decision, information about how to make a customer complaint and how a complaint will be managed will be made available to parents/guardians.

**Inappropriate Conduct**

Sunnybank State High School has a Student Code of Conduct that details staff responsibilities to support students to understand and meet behavioural expectations of the school, and guidance on the application, where required, of disciplinary consequences.

In determining consequences, our approach will ensure that responses are proportionate and equitable and take into consideration the individual circumstances of each student.

*Mobile phones and wearable devices that have been temporarily removed from the student will be stored and retained in accordance with the Department's Temporary removal of student property by school staff procedure.*

Failure of student to follow a reasonably instruction:

- Staff member will record in OneSchool and refer to year level Deputy Principal

Ongoing breaches of policy:

- Ongoing defiance and misbehaviour may result in a disciplinary consequence depending on consideration of student's individual circumstances.
- Deputy Principal to contact parent / caregiver to advise of the incident and record "Contact" on OneSchool.

# SUNNYBANK STATE HIGH SCHOOL
# Acceptable Use Policy - Social Media

**Rationale**

The internet, mobile phones and social media provide wonderful opportunities for students to network and socialise online. While these technologies provide positive platforms for sharing ideas, they also have the potential to cause pain and suffering to individuals, groups or even whole communities.

While many schools use social media to update parents/carers of school notices, the department prefers that parents contact schools directly with a compliment, complaint or enquiry due to privacy considerations. If you have raised an issue with a school or know that another person has, consider refraining from discussing those details on social media, particularly the names of anyone involved. If you encounter negative or derogatory content online which involves the school, hinders a child's learning, and/or affects the school community at large, contact the school principal.

Being aware of a few simple strategies can help keep the use of social media positive and constructive:

- Before you post something online, ask yourself if the community or individual really need to know. Is it relevant, positive and helpful?
- Remember that what you post online is a direct reflection of who you are. People will potentially form lasting opinions of you based on what you post online.
- Be a good role model. If things get heated online consider logging out and taking a few moments to relax and think. Hasty, emotive responses could inflame situations unnecessarily.
- Be mindful when commenting. Try to keep it general and avoid posting anything that could identify individuals.
- Today with the use of social media, online discussions between you and your close friends can very quickly be shared with a much wider audience, potentially far larger than intended.
- Taking a few moments to think about the content you are about to post could save upset, embarrassment, and possible legal action.
- As a parent, you have a role in supervising and regulating your child's online activities at home and its impact on the reputation and privacy of others. Parents are their child's first teachers; they will learn online behaviours from you.

**What if I encounter problem content?**

Taking the following steps may help resolve the issue in a constructive way:

- refrain from responding
- take a screen capture or print a copy of the concerning online content or fake school account
- block the offending user and report the content to the social media provider
- contact the school administration team
- consider the severity of the problem and/or content and consider contacting the Queensland Police Service (QPS).

**What about other people's privacy?**

If you upload photos of your children, be mindful of who might be in the background. You might be happy to share your child's successes with your friends and family via social media, but some parents are not. If you are tagging or naming students, consider that other parents may not want their child's name attached to images online.

**Possible civil or criminal ramifications of online commentary**

A serious instance of inappropriate online behaviour may constitute a criminal offence and become a police matter. For example, online content may substantiate the offence of 'using a carriage service to menace, harass or cause offence' (Criminal Code Act 1995 (Cth) s. 474.17). School staff may contact their union or obtain personal legal advice if they feel that online content seriously impacts their reputation. Defamatory online content may give rise to litigation under the Defamation Act 2005 (Qld).

Students and families should consider utilising the resources on the esafety commissioner website to resolve online safety concerns. eSafety is Australia's independent regulator for online safety. They provide information and resources to educate Australians about online safety risks and help to remove harmful content such as cyberbullying of children, adult cyber abuse and intimate images or videos shared without consent. Further information can be found at: https://www.esafety.gov.au/

# SUNNYBANK STATE HIGH SCHOOL
## Acceptable Use Policy - ICT Network, Facilities and Equipment Policy

**Rationale**

Sunnybank State High School provides opportunities for real world experiences to help students develop their skills in digital technology. Our School provides these opportunities through the utilisation of intranet, Internet and network services. To ensure a safe and supportive learning environment, students need to accept the responsibility that comes with access to these resources, and students must understand that there will be consequences for inappropriate use.

**Implementation - Conditions of Use**

Students must sign an agreement to use the Sunnybank State High School ICT network, facilities and resources to:

- Conduct research for school activities and projects and/or complete assigned class work and assignments.
- Author text, artwork, audio and visual material for publication on the Intranet or Internet, solely for educational purposes as supervised and approved by the school
- Communicate with other students, teachers, parents or experts in relation to schoolwork
- Access online references such as dictionaries, encyclopaedias
- Collaborate, research and learn through Education Queensland's e-learning environment

In the agreement, students agree not to use the Sunnybank State High School ICT network, facilities and resources to:

- Download, distribute or publish offensive messages to harass, insult or attack others and/or use images of students in the school uniform, taken at School activities/lessons, or identifying the school (e.g. putting photos or video/s taken at school on Instagram or other social networking sites).
- Damage computers, printers, network equipment or deliberately waste printing resources.
- Violate copyright laws which includes plagiarism.
- Play games, access or play unauthorised music via USB, download applications or other forms of software.
- Use online email services (e.g. Hotmail), send chain letters or Spam e-mail (junk mail)
- Divulge their username and password to any other individual and/or use another student or staff member's username or password to access the school's network, including trespassing in another person's files, home drive or e-mail.
- Divulge personal information (e.g. name, parent's name, address), via the internet or e-mail, to unknown entities or for reasons other than to fulfil the educational program requirements of the school.
- Make deliberate attempts to access restricted files, disrupt the school network system or destroy data.
- Use personal devices to create wireless hotspots to circumvent the secure School network.

Students need to be prepared for the possibility of unanticipated access to harmful information, materials or approaches from unknown persons via the internet (e.g. SPAM or viruses and Trojans with other files from the net). It is therefore a condition of use that students must report accidental access to offensive, illegal, harmful information and approaches from unknown persons via the Internet to the supervising teacher or school staff member.

Sunnybank State High School reserves the right to restrict/remove student access to the intranet, Internet or network facilities if parents or students do not adhere to this network, facilities and equipment usage policy. This may also include other behavioural consequences (e.g. Suspension) as outlined in our Student Code of Conduct.

| **Definitions** | |
|---|---|
| ***the network*** may be defined as: | • any location on the school domain, including all mapped network drives, School owned storage media devices, and government owned online data repositories (including virtual classrooms and blogs.) |
| ***unlicensed content*** may be defined as: | • a copy of digital media (sound, video etc.) where a student cannot prove original ownership. |
| ***inappropriate content*** may be defined as content that: | • offensive, defamatory, discriminatory, malicious, pornographic or illegal<br>• offers games or software whose content could be considered pornographic or offensive on the grounds of gender, ethnicity, religious or political beliefs<br>• includes soft-core pornography |
| ***illegal content*** may be defined as content that: | • is illegal to access/be in possession of as per state or federal legislation. |
| ***malicious*** may be defined as: | • intentional<br>• premeditated |

# Sunnybank State High School
# Student Resource Scheme
# Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee. Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. student diary).
- **Used** – these items are used/consumed in class by the student (industry technology/cooking/art supplies).
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks)

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Sunnybank State High School operates a SRS for 2026. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held in 26/11/2025.

**The Textbook and Resource Allowance**

The Queensland Government supports students' education by providing funding for Instruction (teachers) facilities (school grounds and buildings) and administration (staff to run the school). Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. This assistance is provided to the school once a year in the form of the Textbook and Resource Allowance (TRA). The 2024 TRA for students in years 7-10 is $160 and Yeas 11–12 is $348. Information on the TRA can be found on the department's website (https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance).

The SRS invoice you receive will be the cost of participation in the SRS minus the TRA held by the school.

| | | |
|---|---|---|
| **SRS fee due** | Years 7 to 10 | **$320** |
| | Years 11 to 12 | **$250** |

**SRS Participation**

Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*New students to the school…..*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If a parent elects not to join the SRS, the parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

*Continuing student of the school…..*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form. If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

**Resource Inclusions**

All resources included in the SRS are detailed in the attached SRS Resource list. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs. Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

**Invoicing and Payment of fees**
Invoices for the SRS are emailed home to parents when raised by the school. Invoices for electives subjects and additional educational program fees based on student 2026 timetables, will be issued in February 2026 – payment sis requested within 30 days. Financial statements are emailed to parents on a rgular basis. The preferred payment method is BPoint or QParents – payment details are included on each invoice.

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school. Resources will not be distibued until the full or first payment has been aid to the school.

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.
- A payment plan can also be negotiated with the school

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (https://ppr.qed.qld.gov.au/pp/debt-management-procedure).

**Financial Hardship**
Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

**For Parents in dispute over the payment of their child's school activity fees**
It is a matter for the parents to determine who pays the invoiced fees. If there is a payment arrangement between the parents that has not been adhered to, that is a matter for the parents to resolve between themselves. If the fees are not paid in full (eg the school receives only part payment from one parent) then the child should not be allowed to participate in the activity.

For up to date details of the DoE policy, refer to the website
https://intranet.qed.qld.gov.au/Services/legal-services/Pages/Familylawmatters.aspx

**Unpaid SRS Fees**
The school operates the SRS to benefit all students. It is not viable for the school to provide this service if fees are outstanding. Resources may not be distributed until the full or first payment has been paid to the school. Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in extra-curricular activities until payments are made.

**Is there a cost if a resource is damaged while hired by a student?**
A repair or replacement cost will be charged to the Parent for any items that are damaged or not returned.

As advised previously on our website, in our school newsletter and in correspondence to families, students may not be invited to participate in any non-curriculum activities including the senior formal, end of year activities or the purchase of the senior jersey, if they have outstanding school fees. We refer to clause 32 (Debt Management) of the Student Resource Scheme Participation Agreement form, which indicates that where participation fees are overdue, the Principal has the discretion to exclude a student from an optional school activity.

**Contact Us**
For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with the Business Manager on 3323 8111.

| SRS Resource List (7) | | |
|---|---|---|
| **Subject** | **Curriculum Resource in Scheme** | |
| **All Year 7 Students** | Student Diary | 15.00 |
| | Printing – Year level resources | 20.00 |
| | Printing – Personal Credit (additional user pays) | 10.00 |
| | Adobe Subscription (One Year Subscription) | 11.00 |
| | Eastern Taipans/Metropolitan West Affiliation Fee | 5.00 |
| | Positive Education Program (PEP) | 5.00 |
| **ENGLISH** | Textbook (Jacaranda) | 73.95 |
| | Online resources, references, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Novel resources | 10.00 |
| **HPE** | Textbook (Jacaranda) | 73.95 |
| | Online resources, references, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| **HUMANITIES** | Textbook (Jacaranda) | 73.95 |
| | Online resources, references, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| **LANGUAGES** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| **MATHEMATICS** | Textbook (Jacaranda) | 73.95 |
| | Online resources, references, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including calculators) | 2.00 |
| **SCIENCE** | Textbook (Jacaranda) | 73.95 |
| | Online resources, references, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| **DESIGN, INNOVATION TECHNOLOGY** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including 2D printing materials, laser cutting materials and drones) | 10.00 |
| **DIGITAL TECHNOLOGY** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including robotics materials, coding programs) | 20.00 |
| **DRAMA** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including costumes, props and stage accessories) | 10.00 |
| **FOOD & FIBRE** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including cooking & sewing materials) | 40.00 |
| **INDUSTRIAL TECHNOLOGY & MATERIALS** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including timber, metal and construction materials) | 40.00 |
| **MEDIA** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including computing device, headphones) | 10.00 |
| **MUSIC** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including musical instruments, computing device, headphones) | 10.00 |
| **VOLLEYBALL ACADEMY** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | **SUBJECT LEVY APPLIED:** Practical equipment and resources associated with the subject (including volleyball kit, officiating registration) | 50.00 |
| **VISUAL ARTS** | Online resources, references, textbooks, teacher prepared materials which complements and/or substitutes for textbooks | 10.00 |
| | Practical equipment and resources associated with the subject (including paint, clay, paper, pencils) | 40.00 |

# SUNNYBANK STATE HIGH SCHOOL
# STATIONERY LIST (7)

| All students require a pencil case containing the following, for use in all subjects: | |
|---|---|
| ▪ 2 x Blue, Black and Red biros | 1 x Sharpener (with container) |
| ▪ 2 x 2B pencils | 2 x highlighter pens |
| ▪ 2 x 42H pencils | 1 x Ruler 30cm |
| ▪ 2 x HB pencils | 1 x Glue stick |
| ▪ Coloured Pencils | 1 x Scissors |
| ▪ 1 x Eraser | 1 x Pencil Case |
| **Additional stationary items required by all students:** | |
| ▪ 6 x A4 128-page Exercise books (Core Subjects) | ▪ 2 x A4 128-page Exercise books (Electives) |
| ▪ 1 x 96-page A4 Graph Book 5mm ruled | ▪ 1 Scientific Calculator (CASIO fx82AU+ can be purchased at Officeworks) |
| **Items that may be required for elective subjects:** | |
| ▪ 1 x USB Drive (8GB) min | ▪ 1 x Display book |
| ▪ 1 x Set of Headphones | ▪ 1 x A4 Visual Diary |
| **If Student Resource Hire Levy is not paid, additional materials will be required.** | |

**Additional information:**

Students will also need a water bottle and a SSHS hat, that can be purchased from the uniform shop, for all outdoor activities. Classroom teachers will notify students of further requirements, if necessary.

Please note that correction fluid should not be bought to school, and that each subject will require a separate exercise book (no 3 or 5 subject books).

# SUNNYBANK STATE HIGH SCHOOL
# 2027 UNIFORM SHOP INFORMATION

| Normal Trading Hours – from 2 February 2026 | |
|---|---|
| ▪ Tuesday – 7:45am to 9:30am | ▪ Thursday – 2:15pm to 3:15pm |
| **January 2027: Extended Opening Hours** | |
| ▪ Monday 18 January – 12:30pm to 3:30pm<br>▪ Tuesday 19 January - 8:30am to 1:30pm<br>▪ Wednesday 20 January - 8:30am to 1:30pm<br>▪ Thursday 21 January – 12:30pm to 3:30pm<br>▪ Friday 22 January - 8:30am to 11:30am | ▪ Monday 25 January - 8:30am to 9:30am<br>▪ Wednesday 27 January - 8:30am to 9:30am<br>▪ Thursday 28 January – 2:30pm to 3:30pm |

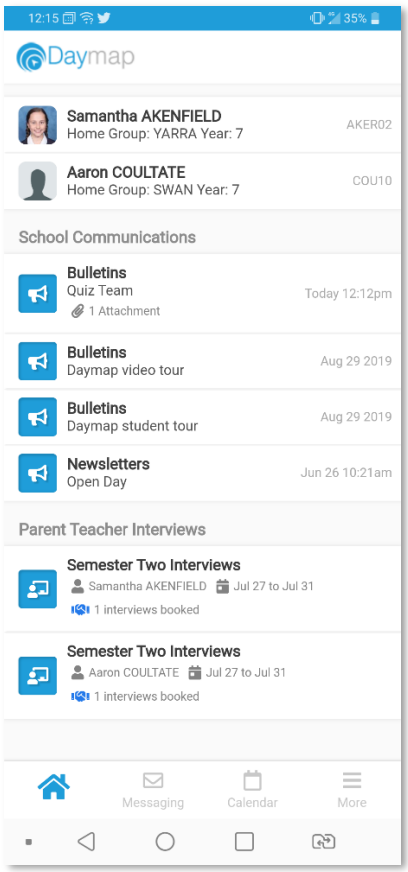
| 2026 Uniform Pricelist (Subject to change in 2027) | | |
|---|---|---|
| **Formal Uniform** | **Sizes** | **Prices** |
| PANTS: Black with school name | 6 - 20 | $45.00 |
| TROUSERS: Plain black with school name | 6 - 3XL | $48.00 |
| SHORTS: Black with zip pocket and school name | 6 - 26 | $45.00 |
| SKIRT: Green with front pleats | 4 - 32 | $45.00 |
| BLOUSE: White short sleeve with sleeve trim & school logo | 4 - 24/30 | $45.00 |
| SHIRT: White short sleeve with school logo on pocket | 8 -30/32 | $45.00 |
| TIE | | $20.00 |
| **Sports Uniform** | **Sizes** | **Prices** |
| SPORTS SHORTS: Black with school name | XS - 5XL | $35.00 |
| POLO SHIRT: Green short sleeves with stripes & school logo | 4 – 6XL | $40.00 |
| **Winter Options** | **Sizes** | **Prices** |
| SOFT SHELL ZIP JACKET: Black with green panel & school logo | 4XS - 5XL | $62.00 |
| TRACK PANTS: Black with school name | Child 10 – 12; XS – 4XL | $38.00 |
| **Accessories** | | |
| BLACK HAT: Cap or Bucket with school logo | | $20.00 |
| BELT: Black Leather | | $20.00 |

# Daymap Mobile App for Parents

**Before downloading the Daymap Mobile App, you will need to register your account through the Daymap Parent Portal. The School will send you a text message with a link to help you set up your account.**

Daymap provides a free mobile app for both Android and iPhone users. Once you have downloaded the free app, you will be able to log in to view a range of information including:

- Push notifications of messages
- View all student information: attendance, reports, assessment and results, and student records and notes
- Calendars and events
- Book Parent-Teacher Interviews



# Using the App for the First Time

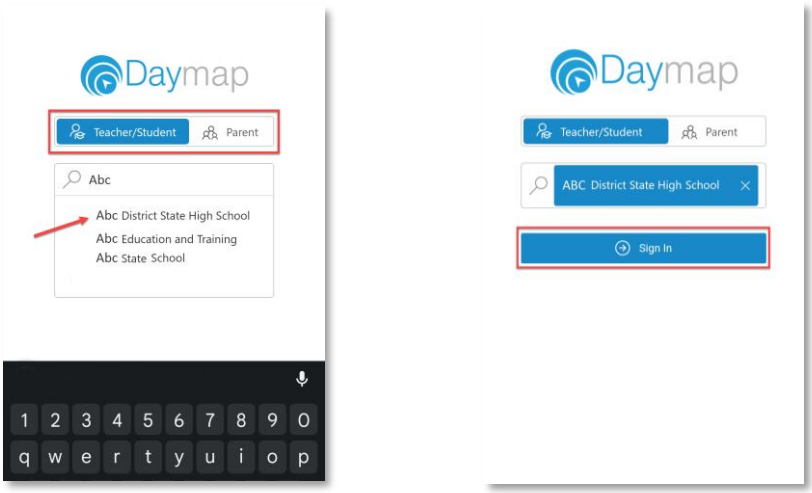
Download the **Daymap Mobile** app from your app store

## Apple App Store

https://apps.apple.com/au/app/id1494799850

https://play.google.com/store/apps/details?id=net.daymap.mobile

When using **Daymap Mobile** for the first time, you will need to select the user type (selected user type is highlighted in blue and then type and select your child's school from the list.




After selecting **Sign In** you will be prompted to enter your personal logon information.

You may be requested to allow Daymap to send you notifications, this will be required if you wish to receive push notifications when you receive a message from the school.

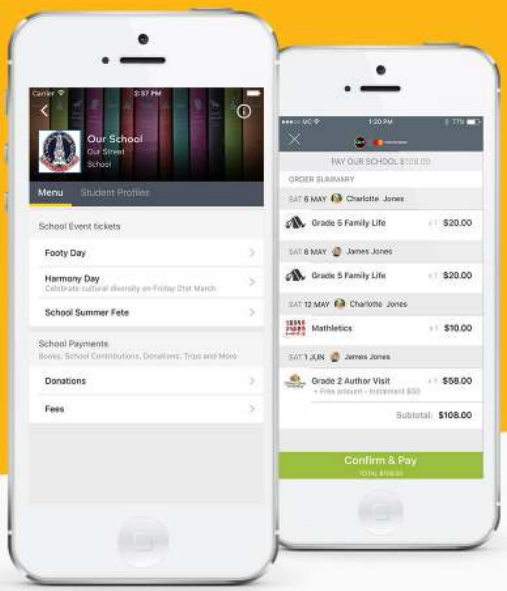
Qkr! | masterpass

# For quicker, hassle-free school payments, try Qkr! today

**Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.**

**With Qkr you can:**

- **Order and pay for your child's lunches, reducing the need to bring cash to school;**
- **Pay for a variety of school items;**
- **See your receipts on the app and get them sent by email if required.**




## Getting started is easy - try it yourself today

### Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app

AVAILABLE FOR ANDROID Google play

AVAILABLE ON THE APP STORE

### Step 2 Register

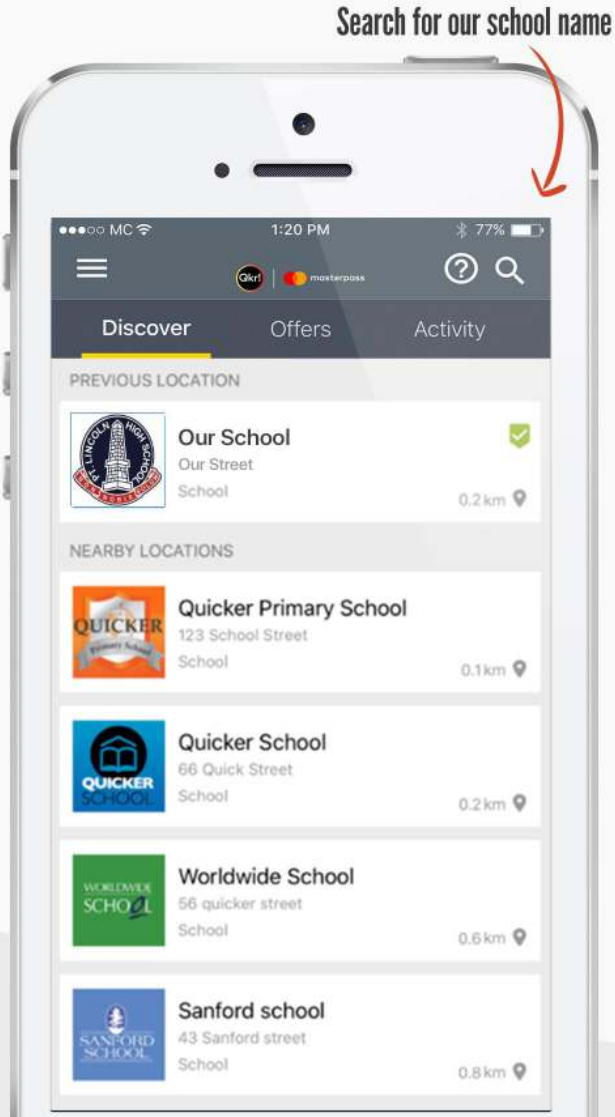
Select your Country of Residence as 'Australia' and follow the steps to register

### Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

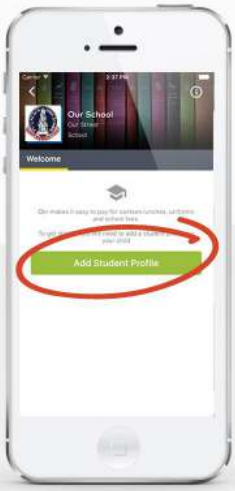
### Step 4 Register your children

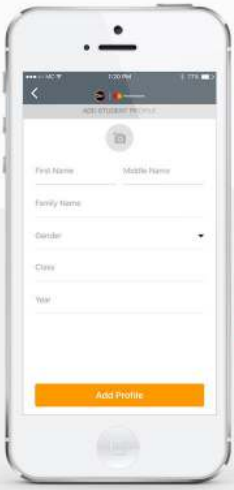
When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.



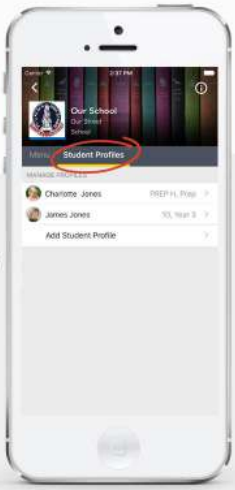
## Add your children's details in Student Profiles

Select 'Add student profile'




Add each child's details




Manage each child's details in Student Profiles

## Order meals

Select a menu from our canteen

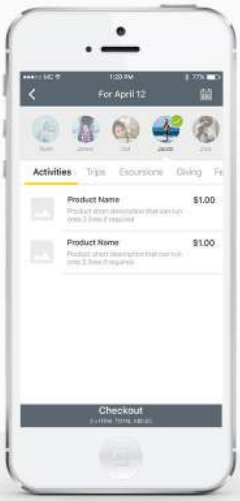



Tap the green box to view your receipt or to cancel an order




Select a date for a child and order a meal

Tap 'Repeat order' to copy all paid orders from one week to the next



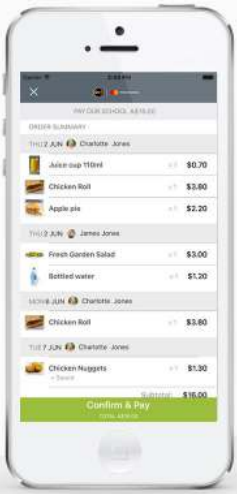

Tap to change the date you are ordering for

Tap to change the child you are ordering for

Tap 'Checkout' then confirm and pay

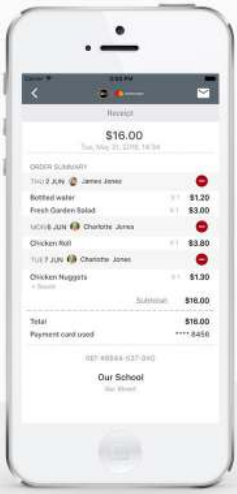
## Making payments

Add up to 5 cards to your wallet










At checkout select which card to pay with.

Pay with any cards accepted by the school.

Once your payment is approved you can continue to the home page, or view your receipt.

# QParents



Fact sheet for parents

## What is QParents?

QParents is a user-friendly portal accessible via app or web browser, providing parents with secure online access to information about their child's schooling.

## How will QParents assist me?

QParents enables you to access and manage information about your child online.

## What information is available in QParents?

You can access information about:

- attendance details
- timetables and upcoming events
- report cards and assessments
- invoices and payment history.

## What are the benefits of using QParents?

You will benefit from:

- greater transparency with online access to your child's information
- ease of viewing and updating your child's details including address and medical conditions
- anytime, anywhere access on a smart phone, tablet or computer
- access to the latest information in one centralised place
- improved administration efficiencies and reduced printing and mail outs.

## Which schools use QParents?

QParents is an optional resource available to any Queensland state school. Depending on the needs of their community, schools may choose to use QParents.

Contact your child's school to find out if they are registered to use QParents.

## How do I register for QParents?

Your child's school will send you a letter or email inviting you to register for QParents. You will then be able to register via the secure QParents website: qparents.qld.edu.au using the unique invitation code contained in the letter or email.

You will require each child's unique EQ ID and you must verify your identity by providing 100 points of ID. If you cannot verify your identity online, you should contact your child's school for assistance.

The school will review your registration and approve your account. You will then be able to access the QParents app and delegate read-only access to another parent, carer or family member, known as a 'Delegated Viewer'.

For more information on registering and verifying your identity, see the QParents registration fact sheet.

## What personal information is stored about me in QParents?

The following details are securely stored on your QParents account:

- your full name
- your email address
- your mobile phone number (if provided)
- basic details of any delegated viewers you have invited
- the types of documents you provided during registration (but not the actual documents)
- details of any payments you have made (but not credit card details).

## Where is my personal information stored?

The Department of Education has contracted Microsoft to host the QParents app. Your personal information is stored in Microsoft's secure data centre in Australia. All personal information is protected using the latest encryption techniques, rendering this information unreadable to unauthorised people. For more information, see the Microsoft Azure Trust Centre.

Fact sheet for parents

## Will you use my data for advertising purposes?

No. Queensland Government agencies are not permitted to disclose your information for marketing, advertising or other purposes.

## Where has my child's information been sourced from?

Information about your child in QParents has been collected through school processes such as enrolment and/or recorded by teachers and school staff in the school's IT system called OneSchool.

## How current is the information in QParents?

Information will be available in QParents as soon as it has been recorded or updated in OneSchool.

Any information updated by you in QParents (e.g. reasons for absences, your child's details or medical conditions) will be available immediately for the school to review and confirm the update in OneSchool.

## What happens if I don't want my child's information in QParents?

Where there is more than one parent or guardian of a child, either party may opt to have a QParents account. In these circumstances, your child's information will be available to the other parent or guardian. If all parties do not want their child's information in QParents, you should contact your child's school.

## Where can I find help using QParents?

If you need assistance using QParents, you can:

- check the help page at qparents.qld.edu.au/#/help
- call 13 QGOV (13 74 68)
- contact your child's school.

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190343

Queensland Government

# SUNNYBANK STATE HIGH SCHOOL
# CONTACT DETAILS

**Address:** Boorman Street, Sunnybank, QLD, 4109

**Postal Address:** PO Box 2, Sunnybank, QLD, 4109

**Phone:** 33238111

**Email Enquiry:** office@sunnybankshs.eq.edu.au

Office Hours: Monday to Friday 8:00am to 3:00pm

Further information relating to school policies and procedures can be found at:

**School Website:** http://sunnybankshs.eq.edu.au